

DISCIPLINARY MANAGEMENT WITH ARTIFICIAL INTELLIGENCE TRAINING

Date	Time	Duration	Venue	CPD	Cost (Incl. VAT)
14th - 19th Sep, 2026	8:30 AM-4:00 PM	6 Day(s)	SEO Hotel, Machakos	6	75,400.00

Course Overview

This six-day physical workshop equips HR professionals with practical mastery of Disciplinary Management. Participants work through misconduct categories, policy alignment, hearing procedures, documentation standards, and case file preparation using real workplace scenarios. The training strengthens judgement, consistency, and compliance capability through hands-on case analysis and ELRC guidance. Artificial Intelligence is integrated as a secondary component to enhance documentation accuracy, evidence organization, and HR automation, ensuring disciplinary decisions are defensible, fair, and aligned with organizational standards.

Course Objectives

By the end of this program, participants will be able to;

- Develop and implement disciplinary policies aligned with organizational standards.
- Conduct lawful, structured, and defensible disciplinary hearings.
- Strengthen documentation, evidence handling, and case file preparation.
- Apply judicial guidance and ELRC rulings to disciplinary outcomes.
- Manage misconduct categories consistently and fairly.
- Use AI tools to support disciplinary documentation, analysis, and decision-making.

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- HR Managers and HR Officers
- Employee & Industrial Relations Practitioners
- Compliance and Governance Officers
- HRBPs handling legal HR processes
- Senior HR professionals managing contracts and case files



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Secretary General

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